

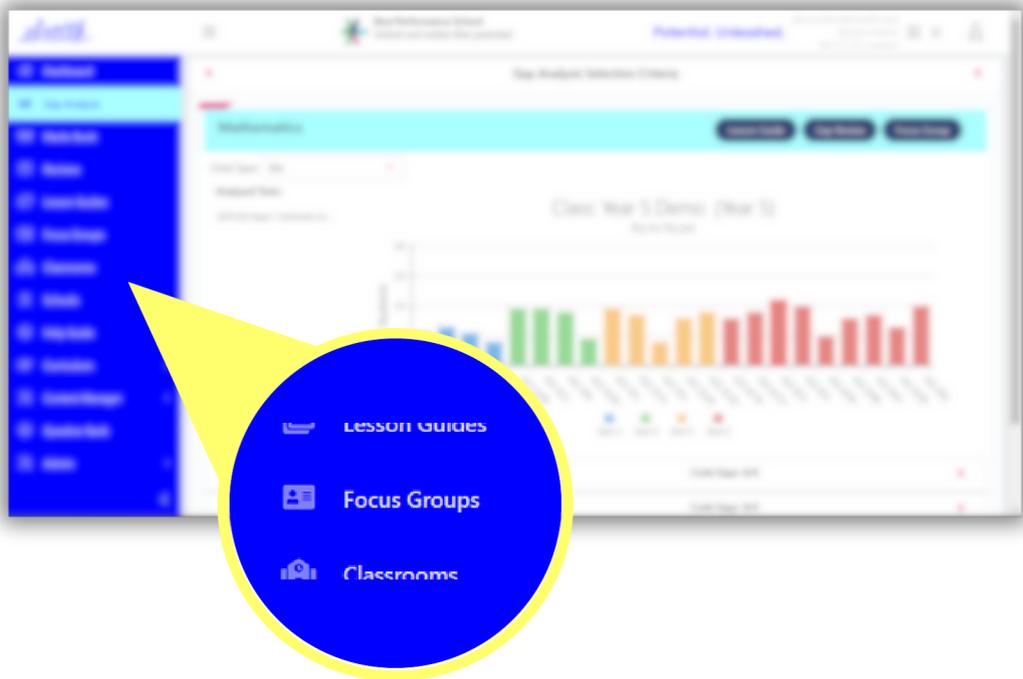
Administering a Focus Group

Help Guide

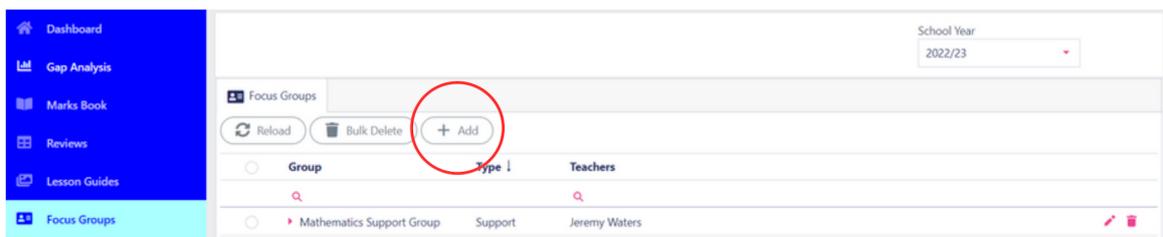


Administering a Focus Group from the Main Page

1. Log into <https://app.elastik.com>
2. Go to '**Focus Group**' in the blue menu on the left of the page.



3. From the tabs at the top of the page select '+Add'



4. Create your own Focus Group by:
 - Typing into the Green highlighted box e.g: 'Maths Year 5 Mid Ability Summer Term 1 2023'.
 - Select '**Type**' and click '**Extension**' from the drop down option
 - Type your teacher name into the search bar and select your name from the list, before clicking the save icon in the bottom right hand corner.

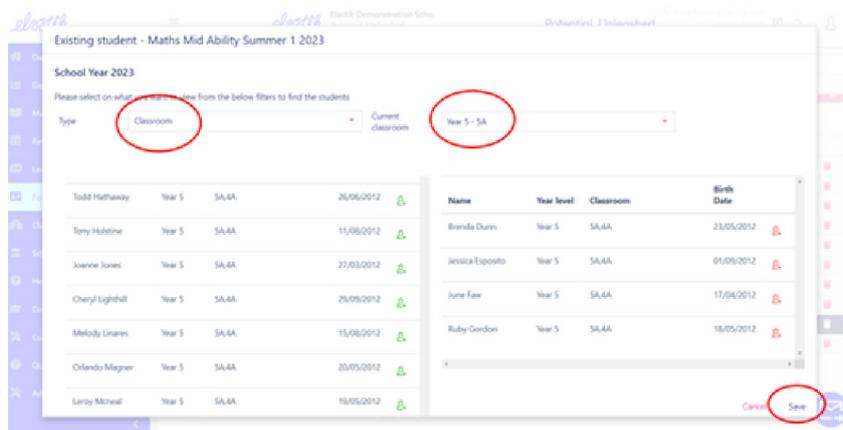
5. Click the Pink dropdown arrow for the focus group that you have created i.e. 'Maths Year 5 Mid Ability Summer Term 1 2023'.



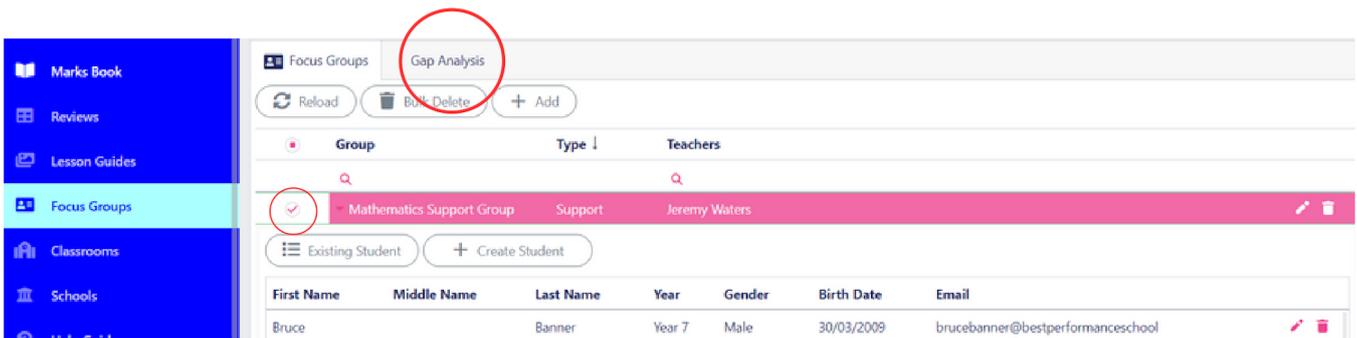
6. 1. On the Type drop down menu it will reveal three options:

→ Cohort → Classroom → Student

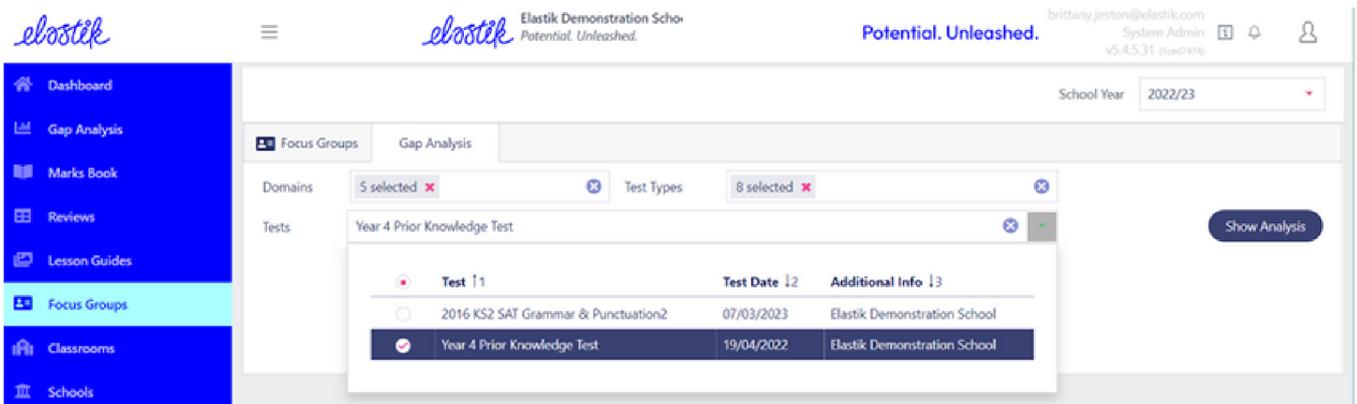
Click '**Classroom**' and from '**Current Classroom**': i.e. Year5 – 5A and click save in the bottom right corner.



7. After identifying the focus group (ensure your focus group has been selected in pink) click **'Gap Analysis'**.



8. Select the range of assessment data from the **'Test'** dropdown button and select **'Show Analysis'**



It automatically displays all the year group concepts and strands. Select the ones you want a gap analysis on from the pink strand drop down arrow.

9. Then select '**Gap Review**' from the top right hand corner.



This will give you a range of questions that students can complete that will review their competency and understanding.

The screenshot shows the elastik software interface. On the left is a blue sidebar menu with the following items: Dashboard, Gap Analysis, Marks Book, Reviews, Lesson Guides, Focus Groups, Classrooms, Schools, Help Guide, Curriculum, and Content Manager. The main content area is titled 'Elastik Demonstration School - Potential. Unleashed.' and shows a 'Gap Review' session. At the top right of the main area, there are options for 'Export to PDF' and 'Save Gap Review'. Below this, there are three tabs: 'KS1-1M1 (2)', 'KS1-1C1 (2)', and 'KS1-1N1B (2)'. The 'KS1-1C1 (2)' tab is active, showing three math problems. Each problem is titled 'KS1-1C1 Year 1' and asks to 'Solve this number bond'. The first problem shows a number bond with 11 and a question mark, with a total of 20. The second problem shows a number bond with 16 and a question mark, with a total of 20. The third problem shows a number bond with 5 and a question mark, with a total of 20. Each problem has a text input field for the answer and a 'Save Gap Review' button.